



McMan

FINANCE MANAGER
Full Time Permanent
McMan Calgary & Area
(Internal/External)

Reporting to the Director of Finance and Operations, the Finance Manager leads the day-to-day accounting operations, with functional responsibility for accounting, payroll, and management reporting. Leading a team of three you will ensure that the finance function contributes to the organizations mission to support and encourage families to achieve their full potential as members of their community

This position will be responsible for the following:

Leadership: of the finance team and accountable for full cycle accounting; payroll; performance management and continuous improvement of people and process; represent the finance function in a collaborative cross functional environment.

Technical: transactions are processed accurately and in a timely manner, propose, implement and maintain controls that reflect current best practices; plan and manage the audit process.

Reporting: prepare accurate and timely Financial Statements, Management and Funder Reports; Departmental budgets and forecasts, ad hoc management reporting.

The successful candidate will have:

- Bachelor's degree in accounting. CPA, CMA, CGA preferred.
- Minimum of six years of progressive finance and accounting experience
- Solid experience in planning and leading a team, and managing the finance and payroll function
- Background in not-for-profit preferred but not required
- Proficiency with Sage accounting software and Microsoft 365 desirable
- An analytical mind, excellent negotiation skills, the ability to develop strong working relationships, sound commercial and business awareness, deadline-oriented, excellent communication skills, and a keen eye for detail.

McMan Youth, Family and Community Services Association of Calgary & Area is a responsive and innovative organization making a difference in the lives of more than 2600 vulnerable children, youth and families annually.

We support children, youth and families with complex needs that can include mental health issues, addictions, homelessness, poverty and disability by providing them with the services and supports they need to thrive. As a fundamental practice across all McMan services, we work with individuals to help them maintain and grow relationships that can extend beyond our professional support - lifelong connections that can help people sustain and build on, their strengths and new skills.



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When applying for any job most people want to know what a company can offer them. With McMan, it's a solid blend of an extensive benefit plan, generous time off allowances, and the opportunity to contribute to the community at large. Access is provided to benefits on day one of employment, with a plan that includes vision, dental and prescription drug coverage, and an Employee Assistance Program. A 100% employer contribution pension plan is also provided after 6 months of employment. With three weeks of vacation a year, a flexible schedule, and access to 12 personal days off per year, the organization encourages a work/life balance.

Salary Range: \$78,677.00 - \$87,418.00

Closing Date: September 13th, 2021

Submit To: careers@mcmancalgary.ca

Only those selected for an interview will be contacted.