



**Relief Staff  
James House  
McMan Calgary & Area  
(no guaranteed hours)**

This position will be responsible for being available to assist with tenant needs or concerns as they arise throughout the shift. Relief staff are responsible for all general aspects of tenant and office functions at the James House during their working hours. This position supports and supervises the James House space to ensure emerging needs are met. This position is an awake evening position which additionally supports staff by enhancing communication with daytime and superintendent roles.

The James House provides safe and stable housing options and individualized supports for 27 individuals who are facing homelessness. Staff works with individuals to:

- Increase connection with friends, family and community
- Explore various long-term housing options
- Access community and professional resources
- Strengthen their life skills
- Move towards their personal goals

**Hours of Work:** evenings, weekends and statutory holidays on an as needed basis (no guaranteed hours)

**The ideal candidate will have:**

- Diploma/Degree in Human Services
- 2 to 5 years' experience in working with homeless individuals
- Strong problem solving and critical thinking skills
- Strong writing, organizational, program planning and interpersonal skills
- Police check and Child Intervention Record Check (current within six months)
- Valid Driver's license and adequate insurance coverage

McMan Youth, Family and Community Services Association of Calgary & Area is a responsive and innovative organization making a difference in the lives of more than 2600 vulnerable children, youth and families annually.

We support children, youth and families with complex needs that can include mental health issues, addictions, homelessness, poverty and disability by providing them with the services and supports they need to thrive. As a fundamental practice across all McMan services, we work with individuals to help them maintain and grow relationships that can extend beyond our professional support - lifelong connections that can help people sustain and build on, their strengths and new skills.

If you feel you have the skills, background and the desire to work in an extremely rewarding and challenging environment, apply now. If you're looking to make a difference, make it with McMan.

**Wage: \$20.35 per hour awake, \$15.00 asleep**

**Closing Date: Until suitable candidate is found**

**Submit To: [careers@mcmancalgary.ca](mailto:careers@mcmancalgary.ca)**

**Only those selected for an interview will be contacted.**